

— PAYROLL SCHEDULE 2024 —

January

| Mon | Tue | Wed | Thu | Fri | Sat | Sun | |
|-----|-----|-----|-----|-----|-----|-----|--------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | #1 Dec 08 + Dec 15 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | #2 Dec 22 + Dec 29 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | |
| 29 | 30 | 31 | | | | | |

February

| Mon | Tue | We | Thu | Fri | Sat | Sun | |
|-----|-----|----|-----|-----|-----|-----|--------------------|
| | | | 1 | 2 | 3 | 4 | #3 Jan 05 + Jan 12 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | #4 Jan 19 + Jan 26 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | |
| 26 | 27 | 28 | 29 | | | | |

March

| Mon | Tue | We | Thu | Fri | Sat | Sun | |
|-----|-----|----|-----|-----|-----|-----|--------------------|
| | | | | 1 | 2 | 3 | #5 Feb 02+ Feb 09 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | #6 Feb 16 + Feb 23 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | #7 Mar 01 + Mar 08 |

April

| Mon | Tue | We | Thu | Fri | Sat | Sun | |
|-----|-----|----|-----|-----|-----|-----|--------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | #8 Mar 15 + Mar 22 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | #9 Mar 29 + Apr 05 |
| 29 | 30 | | | | | | |

May

| Mon | Tue | We | Thu | Fri | Sat | Sun | |
|-----|-----|----|-----|-----|-----|-----|---------------------|
| | | 1 | 2 | 3 | 4 | 5 | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | #10 Apr 12 + Apr 19 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | #11 Apr 26 + May 03 |
| 27 | 28 | 29 | 30 | 31 | | | |

June

| Mon | Tue | We | Thu | Fri | Sat | Sun | |
|-----|-----|----|-----|-----|-----|-----|---------------------|
| | | | | | 1 | 2 | |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | #12 May 10 + May 17 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | #13 May 24 + May 31 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | |

July

| Mon | Tue | Wed | Thu | Fri | Sat | Sun | |
|-----|-----|-----|-----|-----|-----|-----|---------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | #14 Jun 07 + Jun 14 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | #15 Jun 21 + Jun 28 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | |
| 29 | 30 | 31 | | | | | |

August

| Mon | Tue | Wed | Thu | Fri | Sat | Sun | |
|-----|-----|-----|-----|-----|-----|-----|---------------------|
| | | | 1 | 2 | 3 | 4 | #16 Jul 05 + Jul 12 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | #17 Jul 19 + Jul 26 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | |
| 26 | 27 | 28 | 29 | 30 | 31 | | #18 Aug 02 + Aug 09 |

September

| Mon | Tue | Wed | Thu | Fri | Sat | Sun | |
|-----|-----|-----|-----|-----|-----|-----|---------------------|
| | | | | | | 1 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | #19 Aug 16 + Aug 23 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | #20 Aug 30 + Sep 06 |
| 30 | | | | | | | |

October

| Mon | Tue | Wed | Thu | Fri | Sat | Sun | |
|-----|-----|-----|-----|-----|-----|-----|---------------------|
| | 1 | 2 | 3 | 4 | 5 | 6 | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | #21 Sep 13 + Sep 20 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | #22 Sep 27 + Oct 04 |
| 28 | 29 | 30 | 31 | | | | |

November

| Mon | Tue | Wed | Thu | Fri | Sat | Sun | |
|-----|-----|-----|-----|-----|-----|-----|---------------------|
| | | | | 1 | 2 | 3 | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | #23 Oct 11 + Oct 18 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | #24 Oct 25+ Nov 01 |
| 25 | 26 | 27 | 28 | 29 | 30 | | |

December

| Mon | Tue | Wed | Thu | Fri | Sat | Sun | |
|-----|-----|-----|-----|-----|-----|-----|---------------------|
| | | | | | | 1 | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | #25 Nov 08 + Nov 15 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | #26 Nov 22 + Nov 29 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | |
| 30 | 31 | | | | | | |

Infotek reserve the right to amend the following schedule at Company's Sole discretion

| | |
|---|-----------------------|
| Holiday | Jan-01 New year's Day |
| Pay Day | Feb-19 Family day |
| | Mar-29 Good Friday |
| | May-20 Victoria Day |
| | Jul-01 Canada Day |

| | |
|--|----------------------|
| | Aug-05 Civic Holiday |
| | Sep-02 Labour day |
| | Oct-14 Thanks Giving |
| | Dec-25 Christmas Day |
| | Dec-26 Boxing Day |